



LOGISTICS & WAREHOUSE MANAGER (BILINGUAL FRENCH / ENGLISH)

Job Type: Fulltime / Permanent

Location: Guelph, ON or St-Hubert, QC

Would you like to be a part of a revolution in agriculture in Canada? If so, we would love to hear from you!

At GoodLeaf Farms we are a proud Canadian company at the forefront of innovation, striving to grow food security for communities from coast to coast. We are breaking ground in an industry that is quickly proving itself to be sustainable, not only environmentally but economically and socially as well. We are focused on producing ultra-fresh greens, 365 days a year using no harsh chemicals, a carbon footprint that is just half that of a traditional farm and using less than 10% of the water traditionally used, to create a world where plants thrive!

Why work at GoodLeaf Farms?

It is our commitment to provide you with the work environment and tools necessary to be successful in your role. We hope that you will find your work here rewarding, challenging, and meaningful.

- You will have the opportunity to take your career to the next level. GoodLeaf is growing and we want you to grow along with us!
- We have an entrepreneurial and inclusive spirit with the heart of a start-up.
- We foster an environment of cooperation and communication.
- We have competitive compensation and benefits

Every day at GoodLeaf Farms we get to help solve the challenge of food security for communities across Canada and do it in innovative ways that inspire healthy lifestyles. We think that's exciting and the best reason of all to join us!

What we are looking for

The Logistics and Warehouse Manager will assume a pivotal role in steering the strategic direction of the supply chain and logistics within the GoodLeaf Farms network of farms (Montreal, Calgary, and Guelph). Responsible for overseeing and managing all aspects of order fulfillment operations, you will ensure the efficient and timely delivery of products to customers.

Your expertise in fulfillment, warehouse set-up, inventory management, transportation logistics, sales support and staff training will be crucial to the success of the business.



Role & Responsibilities

- Develops and Manages the Cycle Count Program and Annual Inventory Count program.
- Reviews shortages and inventory adjustments daily (tracking/monitoring positive and negative adjustments – Taking corrective action to fix continuous/similar offences)
- Creates, reviews, deploys, and develops the Inventory Control procedures (root cause and solution execution, based on inventory recaps + cycle counts)
- Maintains a high level of inventory accuracy, by ensuring system information is accurate with physical location.
- Works with the Customer Service team to identify and rectify finished goods shortages.
- Coordinate and manage daily warehouse operations, including receiving, storing, picking, packing, and shipping.
- Ensure compliance with health, safety, and security regulations in the warehouse.
- Implement effective space allocation strategies based on inventory turnover and storage requirements.
- Manage and maintain relationships with third party logistics partners ensuring effective coordination and timely order fulfillment.
- Optimize delivery routes to customer destinations, working with customer service team and 3rd party freight company.
- Resolves issues related to service deliveries, claims, directions, driver paperwork, regulations/permits.
- Designing and leading the creation of reports that track daily shipping, receiving, freight savings and carrier on time delivery.
- Supervise, coach and train warehouse workforce.
- Continually contribute to the profitability of the company and ongoing business operations by initiating, recommending, and implementing continuous improvement strategies and initiatives.
- Collaborate with the sales and operations teams to put together accurate and competitive proposals for fulfillment services.



Qualifications & Educational Requirements

- College or bachelor's degree in business administration, Supply Chain Management, Logistics, or a related field (or equivalent work experience).
- Excellent communication and interpersonal skills, with the ability to collaborate effectively with cross-functional teams and external partners.
- Excellent problem-solving skills including analysis of information, develop recommendations to effectively resolve issues and implement solutions in a fast-paced environment.
- Successful candidate must be bilingual French/ English.
- Strong customer service focus and skills
- Must have a positive attitude, with a focus on teamwork and rapid problem resolution.